Form D: Experience of Key Personnel

|  |  |  |
| --- | --- | --- |
| **Proponent/Partner/Subconsultant:** |  |  |
| Key personnel name |  |
| Current employer |  |
| Current role |  | Current location |  |
| Availability |  | Residency/Citizenship status |  |
| Period of commitment |  | Commitment (Full or Part Time) |  |
| **Proposed Role and Responsibilities:** |
| Proposed role |  |
| Proposed base location (City, Country) |  |
| Proposed responsibilities |  |
| **Capabilities, Skills and other information:** |
| Core capabilities and/or Technical skills | *Indicate how skills, experience and capabilities match the scope of services* |
| Education background and degrees |  |
| Professional recognition and titles |  |
| Years of experience in similar role as proposed  |  |
| Years of experience with current employer |  |

|  |
| --- |
| Project #1 |
| Role on the project |  |
| Project name and owner |  |
| Project description |  |
| Responsibilities & achievements  |  |
| Reference | **Name** | **Title/Function** | **Email** | **Phone Number** |
| #1 |  |  |  |  |
| #2 |  |  |  |  |

Repeat the above for each reference project on additional sheets

|  |  |  |
| --- | --- | --- |
| **Proponent/Partner/Subconsultant:** |  |  |
| Project # 2 |
| Role |  |
| Project name and owner |  |
| Project description |  |
| Responsibilities & achievements |  |
| Reference | **Name** | **Title/Function** | **Email** | **Phone Number** |
| #1 |  |  |  |  |
| #2 |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| I certify that I am available on a full/part time basis for the duration required of the proposed role. | Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |  |  |  |
| --- | --- | --- | --- |
| I certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [**Insert Name**] is available on the above identified basis. | Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |